

# CAREpoint EMS Workstation

## Application Note: 183V011C

**Title:** Setting up CAREpoint Email/Fax software

**Overview:**

This procedure guides you through the steps for setting up CAREpoint Email/Fax software. This procedure should be performed by someone with basic computer knowledge.

**Requirements / Actions:**

If the Email portion of the software is being used, then the following are required:

1. An Email account that uses POP3 for incoming and SMTP for outgoing mail.

**Note:** CAREpoint Email/Fax software is currently **NOT** compatible with Microsoft Exchange Email servers.

If the Fax portion of the software is being used, then the following are required:

1. A dedicated, analog telephone line (DID with dial out capabilities) must be plugged into the CAREpoint's Fax/Modem jack.

**Setting Up Email/Fax Software**

1. Enter the "About GD CAREpoint" dialog box by pressing #about (#-2-2-6-8-8) on the CAREpoint's on-screen keypad.
2. When the "About GD CAREpoint" dialog box appears, it will say "CAREpoint Workstation – GDPC-XXXX" where XXXX is the serial number of the CAREpoint. Write this number down.
3. Open Windows Explorer by pressing #explore (#-3-9-7-5-6-7-3) on the CAREpoint's on-screen keypad.
4. Copy C:\CAREpoint\CPEmailFax.lnk to C:\Documents and Settings\CAREpoint\Start Menu
5. Modify C:\Startup.bat to include a call to open CPEmailFax.lnk. This is done by adding the following lines to the end of the file:

```
C:\sleep 5  
C:\CAREpoint\CPEmailFax.lnk
```

**Note:** See the last page of this document for a sample Startup.bat file

**Note:** Depending on ship date of CAREpoint, this may be setup already.

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6. Modify C:\CAREpoint\Net.cfg by adding the following lines to the end of the file:

[EmailFax Server]  
GDCP-XXXX Workstation, Y

[EmailFax App]  
GDCP-XXXX EmailFax, Z

**Note:** GDCP-XXXX is the unit's serial number previously written down and Y and Z are the entry numbers in the Net.cfg file. For a single unit, Y would be 4 and Z would be 5:

**Note:** See the last page of this document for a sample Net.cfg file

**Note:** Depending on ship date of CAREpoint, this may be setup already.

### **Disabling Windows Fax Monitor**

1. Enter Control Panel by pressing #cplsystem (#-2-7-5-7-9-7-8-3-6) on the CAREpoint's on-screen keypad.
2. Double click on "Printers and Faxes". Right click "Fax" and click on "Properties".
3. Click on the "Tracking" tab and uncheck all of the check boxes (5 in total) under "Notification Area and Fax Monitor".

**Note:** Depending on ship date of CAREpoint, this may be setup already.

4. Click on the "Configure Sound Settings" button and uncheck all of the check boxes (4 in total).

**Note:** Depending on ship date of CAREpoint, this may be setup already.

5. Click "OK" to close the "Sound Settings" windows
6. Click "OK" to close the "Fax Properties" window
7. Logoff by pressing #logoff (#-5-6-4-6-3-3) on the CAREpoint's on-screen keypad.

### **Configuring Email/Fax Software**

1. Email/Fax should now appear in the taskbar after Host, CAREpoint and LogRecorder.
2. Press on Email/Fax in the taskbar and press the "Setup" button. Enter "admin" for the password.
3. Press the "Account" button. Check the checkbox for "Enable Email Account" and change the "Email Component Name" to the following:

GDCP-XXXX EmailFax

**Note:** GDCP-XXXX is the unit's serial number previously written down

**Note:** Depending on ship date of CAREpoint, this may be setup already.

4. Enable the Email Account and the Fax Account as desired.

**Note:** **DO NOT** enable the Email account if it will not be used because CAREpoint will attempt to check for Email and fail to connect to the server. This will disable the ability to send and receive faxes.

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**Note:** Email address must be entered as follows:

Display Name<Address@domain.com>

**Sample:** CAREpoint<info@general-devices.com>

Press “OK” when done.

5. Press the Alarm button and configure the alarms as desired. Press “OK” when done.
6. Press “OK” to exit out of the Email/Fax Settings page.
7. Press “Exit” to minimize Email/Fax.

### **Installing Adobe Acrobat Full Version**

1. Enter Control Panel by pressing #cplsystem (#-2-7-5-7-9-7-8-3-6) on the CAREpoint’s on-screen keypad.
2. Double click on Add or Remove Programs.
3. Click on Adobe Reader 7.0 and click the “Remove” button. Click “Yes” to the “Add or Remove Programs” dialog box.
4. Follow all defaults for removing Adobe Reader 7.0. Click “OK” to restart the computer when prompted.
5. Install Full Version of Adobe with all default options. Make sure to register.
6. Enter Control Panel by pressing #cplsystem (#-2-7-5-7-9-7-8-3-6) on the CAREpoint’s on-screen keypad.
7. Double click on “Printers and Faxes”. Right click on “Adobe PDF” and click “Properties”.
8. Click on the “Ports” tab and click on the “Add Port” button.
9. Pick “Adobe PDF Port” and then click the “New Port” button.
10. Browse to C:\CAREpoint\Email\RecentTemp and click “OK”. Click “Close” to close the “Printer Ports” window.
11. Click “Apply” in the lower right of the “Adobe PDF Properties” page.
12. Click on the “General” tab. Click on the “Printing Preferences” button.
13. Change “Adobe PDF Output” to C:\CAREpoint\Email\RecentTemp\\*.pdf
14. Uncheck “View Adobe PDF Results”. Click “OK”.
15. Click on the “Advanced” tab. Click on the “Printing Defaults” button.
16. Change “Adobe PDF Output” to C:\CAREpoint\Email\RecentTemp\\*.pdf
17. Uncheck “View Adobe PDF Results”. Click “OK”.
18. Click “OK” in the lower right of the “Adobe PDF Properties” page to close it.
19. Click the “X” in the upper right of the “Printers and Faxes” window to close it.
20. Enter Windows Explorer by press #explore (#-3-9-7-5-6-7-3) on the CAREpoint’s on-screen keypad.
21. Browse to C:\Program Files\Adobe\Acrobat 7.0\Acrobat and double click Acrobat.exe in the right window.

**Note:** Acrobat 7.0 is for Adobe Acrobat 7.0, folder name will be different for different version of Adobe Acrobat.
22. Click on the “Edit” menu, and then select “Preferences”.
23. In the “Categories” menu on the left, click on “Updates”.

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24. Change the “Update and Notification Check” to “Do not automatically check for critical updates”.
25. Uncheck the check boxes for “Display notification dialog at startup” and “Display installation complete dialog”.
26. Click the “OK” button in the lower right of the window.
27. Click the “X” in the upper right of the “Adobe Acrobat” window to close it.
28. Click the “X” in the upper right of the “Windows Explorer” window to close it.

### **Configuring CAREpoint Printing/Sending**

1. Refer to Quick Guide #15: Configuring the ECG Print/Send Option

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### Sample Startup.bat file:

```
@echo off
IF EXIST "c:\CopyCPConfig.bat" (
  call "c:\CopyCPConfig.bat"
)
IF EXIST "c:\Update.bat" (
  call "c:\update.bat"
)
@echo .
@echo .
@echo .
@echo Please wait for system to Initialize...
C:\sleep 20
C:\CAREpoint\VolumeSet.lnk
C:\CAREpoint\host.lnk
C:\sleep 10
C:\CAREpoint\CAREpoint.lnk
C:\sleep 20
C:\CAREpoint\LoggingServer.lnk
C:\sleep 5
C:\CAREpoint\CPEmailFax.lnk
```

### Sample Net.cfg file:

```
// Net config file for CAREpoint Systems
// Installation :
// Created :
// Edited:
// FORMAT
// Comments are delimited by a double slash in the first two columns.
// They must be in the first two columns, but other than that, they can appear any where in the file
// Each section begins with [YYY] where YYY is a component type as listed below:
// [Hosts]
// [Workstations]
// [Log Servers]
// only have one section of each type in the file.
// after the section begins with [YYY], names of the components of that type follow, one per line
// each component name can be up to 64 characters long and may include letters, #'s, spaces, and hyphens
// each component name is followed by an ID number that is used in various places in the system
// the ID numbers for hosts must be between 1-7
// ID numbers do not have to be consecutive, but they should stay the same through changes.
// in other words, if a component is added, do not re-assign and existing IDs

[Hosts]
GDCP-0223 Host, 1

[Workstations]
GDCP-0223 Workstation, 2

[Log Servers]
GDCP-0223 Log Server, 3

[EmailFax Server]
GDCP-0223 Workstation, 4

[EmailFax App]
GDCP-0223 EmailFax, 5
```

Refer to the CAREpoint Users Manual for additional information or contact General Devices' Tech Support, Monday through Friday, from 10:00 AM to 5:00 PM EST.

General Devices  
1000 River St.  
Ridgefield, NJ 07657

Phone: (201) 313-7075  
Fax: (201) 313-5671  
e-mail: [support@general-devices.com](mailto:support@general-devices.com)  
Internet: [www.general-devices.com](http://www.general-devices.com)

